



DEPARTMENT OF ADMINISTRATION
Office of Employee Benefits

Open Enrollment ends Friday!

Have You Watched the Vendor Videos on the Virtual Benefits Fair?

Did you know that the virtual benefits fair features helpful and informative recorded presentations from many of the State's benefit vendors? Visit today for videos from:

- [ASI Flex](#) for tax-advantaged accounts (health care flexible spending accounts and dependent care spending accounts)
- [Blue Cross Blue Shield Rhode Island](#) for medical plans
- [CVS Caremark](#) for prescription drug coverage
- [The Hartford](#) for survivor benefits (life, accidental death, and personal loss)

There's even more!

[The virtual benefits fair](#) is your one-stop resource for so much helpful information. In addition to the vendor presentations, you can also:

- [Talk to ALEX](#), the State's interactive, online decision tool.
- Watch informative, fun videos about your medical and prescription drug, dental, and vision plans.
- Download "Grab and Go" resources from the State's benefit vendors.
- And much more!

Open Enrollment 2024 Ends Friday. Enroll Today!

Open enrollment ends this Friday, November 17 at midnight. Don't miss your chance to make the benefits choices that are right for you and your family.

We encourage you to review your benefits during open enrollment; however, **you do not need to act unless you want to make a change** to your current benefits or contribute to a [health care flexible spending account](#) (FSA) or [dependent care spending account](#) (DCSA).

An important word about enrolling – While you have until Friday at midnight to finalize your benefits elections for next year, the Office of Employee Benefits will be closing Friday at 4 p.m. After that time, we will not be available to assist you. **For that**

reason, we ask that you do not wait until the last minute to enroll. If you do not complete your 2024 benefits enrollment by end of day Friday, you will not be able to make any changes until next year's open enrollment (unless you have a [qualifying status change](#)).

Don't Delay. Elect Your 2024 Benefits Before It's Too Late.

Visit the [Workterra enrollment site](#) to:

- Enroll in, make changes to, or drop medical, dental, vision, life insurance, and/or legal coverages.
- Waive medical coverage and elect the opt-out payment.
- Add or drop dependents from your medical, dental, and vision coverage.
- Enroll in a health care flexible spending account (FSA) or dependent care spending account (DCSA). **If you want to have an FSA or DCSA in 2024, you *must* enroll during the open enrollment period.**

Enrolling with [Workterra](#) online is intuitive and convenient. However, we know that sometimes you need a little extra help. Download the [Workterra User Guide](#) for detailed instructions on using the system to complete your enrollment. If you can't log in to Workterra or need help resetting your password, call the BCBSRI State of Rhode Island Employee CARE Center at 401-

429-2104 or 866-987-3705. CARE Center hours are Monday–Friday, 8 a.m. to 8 p.m., and Saturday, 8 a.m. to 12 p.m.

We're Happy to Help!

We know time is running short, but it's not too late to make your benefits choices. If you can't find the answers you need, send us an email at doa.oeb@doa.ri.gov or drop us a line using our website's [feedback tool](#). You also can call us, and we'll do our best to get back to you within one business day.

Open enrollment ends Friday. Don't miss out. [Enroll today!](#)

(If you're going to print this email, use attached "Printing Version" for best results)

Office of Employee Benefits

One Capitol Hill, 3rd Floor

Providence, RI 02908

www.employeebenefits.ri.gov

Phone: (401) 574-8530

Fax: (401) 574-9281